



Below are instructions for filling out and filing the Notice of Appearance form in order to receive paper copies of documents related to the American Eagle Mortgage Receivership.

1. In the blank on page 1 of the Notice, fill in the name of the creditor.
2. On page 2 of the Notice, fill in the following sections: your name; the address where you prefer to receive copies of papers; your phone number; your email address (if applicable). Sign at the bottom and insert your name (and your title with the creditor if it is not you personally).
3. File the original Notice of Appearance with the Clark County Superior Court Clerk's office in one of the following three ways:
 - a. Deliver the form to Clark County Clerk's Office, 1200 Franklin Street, First Floor, Vancouver, WA.
 - b. Mail the form to Clark County Clerk's Office, P.O. Box 5000, Vancouver, WA 98666-5000.
 - c. Set up an e-filing account and file online. Instructions are available on the Clark County Clerk's website: <https://www.clark.wa.gov/clerk/electronic-filing>
4. Deliver, mail, or email a **second and third copy** of the form to the Receiver and the Receiver's attorneys at the addresses below:
 - a. AEM Receiver, c/o Hamstreet & Associates, LLC, 1 SW Columbia St, Suite 1575, Portland, OR 97204; aemreceiver@hamstreet.net.
 - b. John R Knapp, Jr., Miller Nash Graham & Dunn LLP, 2801 Alaskan Way, Suite 300, Seattle, WA 98121; john.knapp@millernash.com
5. If you would like a copy returned to you from the Court, the Receiver, and/or the Receiver's attorneys with an acknowledgement of receipt, please include an extra copy with **each** form you mail out along with a self-addressed, stamped envelope.